

RE KYC FORM (UPDATION OF KYC INFORMATION FOR NON – INDIVIDUALS)

To

The Branch Manager

ESAF Small Finance Bank

_____ Branch

Subject : Updation of KYC information related to CIF No:

Name of the Company/ Organization: _____

Dear Sir/ Madam,

Ref: This has reference to your letter requesting for updation of information, Please update the following information for your records.

Section A

Type of Business:	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Services	<input type="checkbox"/> Trading	Others Specify	
Annual Turnover/ Income (Rs) Last FY:					
Annual Turnover/Income (Rs) (Current FY Projected):					
Permanent Account Number (PAN): (Attach self-attested PAN Card copy)					

Section B – Beneficiary Owner (BO)

I have submitted BO details at the time of account opening & there is no change in the details already furnished.

I haven't submitted BO details at the time of account opening / BO details have under gone changes. Please find the current BO details along with applicable documents attached herewith.

Section C – Address:

There is no change in my mailing address. I wish to change my mailing address / contact details

Section D (To be mandatorily filled in case of change in mailing address/ contact details)

Please update the following information in your records. Also enclosed the self attested copy of the address proof.

New Address (Address for which proof has been submitted. This will be updated at the New address in the Bank record)

We confirm the above information furnished is true and correct and the said details may please be updated in your records.

Place : _____

Date : _____

Signature
(As per mode of operations in Account)

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CUSTOMER ACKNOWLEDGMENT COPY (Applicable if submitted at the branch)

Customer Name		Date of request Received	
Request No.		Name of Branch official	
Employee No.		Employee Signature	